



**Children's Community Network
Réseau communautaire pour enfants**

is currently seeking a
RESPIRE RESOURCE COORDINATOR
for the Sudbury office
Hybrid Work Arrangement

Permanent, full-time position, 35 hours/week
Salary range: \$29.15 to \$43.81 per hour

The Children's Community Network (CCN) is a non-profit agency who provides services to children, youth and their families. CCN offers a flexible work environment with a positive, caring, and supportive culture. CCN offers professional development opportunities for employees to ensure continued growth and skill building in their roles. CCN offers competitive benefits and enrolment in the HOOPP pension plan.

The successful candidate will support the Respite program through determination of eligibility, monitoring of the respite waitlist and utilization, and coordinating family supports. They will provide community education and information on SupportYourWay.ca/Respiteservices.com and CCN's role as host. They will provide screening for service eligibility/priority for a range of children's services and provide information about services and support available for children and youth in the assigned area. They will refer children and youth to appropriate services, link children and youth to initial services and, activate crisis services when required.

The successful candidate will have knowledge of both theory and the application of systemic interventions, child development, childhood disorders and syndromes. The candidate will have proven skill in working with spreadsheets, knowledge in excel, and Microsoft Office programs and the capacity to manage website content.

The candidate will possess a BSW or equivalent degree in one of the social sciences or helping professions. Experience in and ability to coordinate services, to empower clients and conduct comprehensive needs assessments is required. Candidates must have a valid driver's license and access to a vehicle. Bilingualism is considered an asset.

Those interested in this position should send their current resumes in confidence to:

Mary Katherine Howe, Executive Director
Children's Community Network
Tel: (705) 566-3416 ext. 2547
Fax: (705) 521-7376
E-Mail: mhowe@ccnsudbury.on.ca
Posted until filled

Children's Community Network welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We would like to thank all applicants for their interest, however, only those candidates selected for an interview will be contacted.